

Google Project Management Certificate Completer:

Personal Closing Report

Executive Summary:

I completed the Google Project Management Certificate program and successfully gained a deeper understanding of technical project management skills. Throughout the program, I was able to balance my full-time job, personal life, and the coursework, and even managed to finish ahead of schedule. I am now confident in my ability to apply my new skills to advance my career in project management.

Key Accomplishments:

* Successfully completed the Google Project Management Certificate program
* Improved my time management skills to balance work, personal life and coursework
* Acquired a deeper understanding of technical project management skills
* Successfully completed a host of Project Management documentation including
  + Project Charter
  + Stakeholder Analysis
  + Project Plan
  + Evaluation Presentation
  + Retrospective Review
  + Project Closeout Report

Lessons Learned:

* The value of effective time management in achieving success
* A wealth of knowledge on Project Management methodologies, frameworks and documentation.

Next Steps:

* Study for the CAPM exam and receive certification
* Update resume and Linkedin profile to reflect new skills and certificate
* Create a job search plan and practice interviewing for project management roles

Goals:

1 Month Goals:

* Update resume and Linkedin profile
* Complete study plan for the CAPM exam
* Pass the CAPM exam and receive certification
* Begin applying for project management roles

6 Month Goals:

* Secure a project management position at a company with a culture that aligns with my values
* Continue learning and developing my project management skills through professional development opportunities

1 Year Goals:

* Develop skills as a project manager through experience
* Be part of a work culture which aligns with my values

5 Year Goals:

* Advance to a leadership role in project management
* Contribute to the success of a company by effectively managing projects and teams